

CITY OF THREE FORKS
PO Box 187
Three Forks, MT 59752

Owner / Designee Utility Billing Agreement

Service address: _____ Utility Account #: _____

I/We, _____ are the legal Owner(s) of the property at the above noted service address. I understand, per 7-13-4309, MCA, if the property manager/tenant defaults in payments, I, as property owner(s) am responsible for **any and all fees, including penalty fees and/or disconnection, due the City of Three Forks.** Charges shall be recoverable against me as a lien to the City of Three Forks if left unpaid by my Designee. I hereby request the City of Three Forks to:

Select one:

- ☐ *Mail the utility bill in care of my designee below. I understand I will NOT receive a duplicate bill. I will NOT be notified if the account is delinquent.*
- ☐ *Utility bill will remain in Owner's name and will be mailed to the Owner's address.
I/We give permission for the City of Three Forks to discuss and disclose information on the utility bill, including providing a copy of the bill via email, for the above service address to the tenant listed below until a new agreement is signed.*

I/We understand that I must notify the City of Three Forks of any and all changes of Tenant(s) and/or Owner(s) (including name, address and phone number). This agreement is non-transferable and must be renewed for any and all Ownership and/or Designee changes.

PLEASE PRINT

Owner's Name: _____
Owner's Address: _____
City: _____ **State:** _____ **Zip:** _____
Owner's Phone Number: _____

Property Manager/Designee Name _____
Property Managers Address: _____
City: _____ **State:** _____ **Zip:** _____
Property Managers phone: _____

Tenant(s) Name _____
Tenant(s) email address: _____
Tenant(s) phone: _____

I/We have read the above and agree to abide by this agreement signed this:

Day ____ of _____, 20____, until such time I sign an updated agreement.

Signature: _____

OFFICE USE ONLY:

Date received: _____ **Completed by Employee Initials:** _____