

AGENDA FOR COUNCIL MEETING CITY OF THREE FORKS

The Three Forks City Council will meet **Tuesday**, at **6:00PM**
August 12, 2025, in City Hall located at 206 S. Main Street, Three Forks

- I. CALL TO ORDER**
- II. ROLL CALL**
- III. PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG**
- IV. REMINDER TO ALL THE MEETING IS AUDIO RECORDED**
- V. PUBLIC COMMENT (for items not on the agenda)**
(The Council cannot enter into a discussion/decision during Public Comment.)
- VI. CONSENT AGENDA – approval of the following:**
 - a. Three Forks Rodeo Arena Claims Paid for FY2024-2025 in the Amount of \$3,370.17, and to have Payment in Hand at July's Rodeo in the Amount of \$4,241.93, all on 7/11/2025 for a Grand Total of \$7,612.10
 - b. Three Forks Rodeo Claim Paid 7/18/2025 to Let's Rodeo for "Added Contestant Payouts" for \$13,000
 - c. Three Forks Rodeo Arena Claim Paid 7/21/2025 to Lyon Group, LLC for TV Production for \$7,310
 - d. Three Forks Rodeo Arena Claim to be Paid for FY2024-2025 for \$350.00
 - e. Three Forks Rodeo Arena Claims Paid on 7/31/2025 for \$41,282.87
 - f. Three Forks Rodeo Arena Claims to be Paid
 - g. City Claims Paid on 7/23/2025 for FY2024-2025 Totaling \$386,459.71
 - h. City Claims to be Paid from FY2024-2025 Totaling \$886.25
 - i. City Claims to be Paid
 - j. Council Minutes of 7/8/2025
 - k. Journal Vouchers, Revenue Vouchers (5/25-7/25) and Cash Report
 - l. Pledged Securities from Glacier Bank through 6/30/2025
 - m. Pledged Securities from Manhattan Bank through 6/30/2025
 - n. Engagement Letter from Craig A. Shepherd to Conduct the FY2024-2025 Annual Financial Report
 - o. Service Agreement with Solutions Engineered, LLC to Perform Additional Engineering Services for Maintenance Along the Headwaters Trial System (\$1,800.00)
 - p. Change Order #2 with O'Keefe Drilling for the Public Water Supply Wells Projects in the Amount of \$202,000.10 to Install Surface Seal on Well 11; Install Pitless Unit w/ Well Cap, Submersible Pump and Motor, Pump Controls and Drive for Wells 11, 12 and 13 (Signed by Mayor on 7/24/2025)
 - q. Draw Packet #32 for the Water Project: ARPA Competitive #10 for \$403,078.25, ARPA Minimum Allocation Grant #17 for \$25,609.59, Local Fiscal Recovery #27 for \$3,925.97 for a Grand Total of \$453,965.89
- VII. PUBLIC HEARINGS**
 - a. Public Hearing on a Second Reading of an Ordinance Amending Title 3: Revenue and Finance, Chapter 6: Impact Fees
 - b. Public Hearing and Decision on a Resolution Awarding Declared Surplus Property to the Highest Responsible Bidder
 - c. Public Hearing and Decision on a Resolution Amending the Fiscal Year 2024-2025 Budget to Acknowledge Unanticipated Revenues and Amend Expenditures Exceeding the Original Appropriations

- d. Public Hearing and Decision on a Resolution Adopting & Levying the Assessments for FY2025-2026 Street Maintenance District #1
- e. Public Hearing and Decision on a Resolution Adopting & Levying the Assessments for FY2025-2026 Street Maintenance District #2 (Ridge View)
- f. Public Hearing and Decision on a Resolution Adopting & Levying the Assessments for FY2025-2026 Street Lighting District #1
- g. Public Hearing and Decision on the Preliminary FY2025-2026 Budget

VIII. REPORT OF OFFICERS

IX. REPORTS FROM COUNCIL COMMITTEES (if any)

X. UNFINISHED BUSINESS

- a. Flood Mitigation Project Update (if anything to report)
- b. Water Project Update (if anything to report)
- c. Council Election, if any, of Representative to the Unhoused to Housed Initiative (a Regional Housing Coalition Subcommittee)
- d. Council Direction on how to Process Water Deposits on Tenant Accounts After Ordinance #9-1-3A is Amended to Disallow Accounts to be Placed in Tenants' Name

XI. NEW BUSINESS

XII. PUBLIC COMMENTS/CONCERNS (for items not on the agenda)

(The Council cannot enter into a discussion/decision during Public Comment.)

XIII. MAYOR & COUNCIL ANNOUNCEMENTS

XIV. AGENDA ITEMS FOR NEXT COUNCIL MEETING: 8/26/2025

- a. Public Hearing and Decision on a Resolution to Adopt the Revised Capital Improvements Plan
- b. Public Hearing and Decision on a Resolution Adopting and Establishing the Mills to be Levied, Designating the Percentage Breakdown for the State of Montana Entitlement Share, and Designating the Breakdown for the Local Option Tax for FY2025-2026
- c. Public Hearing and Decision on Adopting the FY2025-2026 Budget
- d. Public Hearing and Decision on the FY2025-2026 Salary Resolution
- e. Resolution to Adopt Amended Fee Schedule to Remove Impact Fees from the Spreadsheet and Append the Spreadsheet with the Adopted Fees Pursuant to Resolution #444-2025, and to Edit the Referenced Ordinance in the Appeal of Impact Fee Line

XV. ADJOURNMENT

Policy and Conduct at Public Meetings

The public is invited to speak on any item under discussion by the Council, after recognition by the presiding officer.

The speaker should stand, and for the record, give his/her name and address, and, if applicable, the person, firm or organization he/she represents. Comments should be limited to three (3) minutes unless approval by the presiding officer, and citizens requesting to speak shall limit him or herself to matters of fact regarding the issue of concern.

Prepared statements are welcomed and should be given to the Clerk of the Council. Prepared statements that are also read, however, shall be deemed unduly repetitious. All prepared statements shall become part of the hearing record.

While the City Council is in session, those in attendance must preserve order and decorum. A member shall not delay or interrupt the proceedings or the peace of the Council, nor disturb any member while speaking or refuse to obey the orders of the Council or its presiding officer.

Any person making personal, impertinent or slanderous remarks or who shall become boisterous or disruptive during the Council meeting shall be forthwith barred from further presentation to the Council by the presiding officer, unless permission to continue be granted by the presiding officer or a majority vote of the Council.

The Three Forks City Council reserves the right to amend these rules of procedure as deemed necessary.