

STATE OF MONTANA				
<b>VENDOR INVOICE</b>		<ul style="list-style-type: none"> <li>VENDOR RETURNS SIGNED ORIGINAL</li> <li>FILE ORIGINAL WITH TRANSFER-WARRANT CLAIM.</li> </ul>		
VENDOR'S NAME AND ADDRESS		BILLED TO		
Three Forks PO Box 187 Three Forks, MT 59752		DNRC-CARDD PO Box 201601 Helena, MT 59620-1601 Attn Grant Manager: Coleen O'Rourke		
<b>PROJECT INFORMATION:</b>				
Grant Agreement Number:	AM-22-0070	Project Name	Water System Improvements	
Period of Performance:	12/15/2024 - 1/18/2025	Reimbursement Request Number:	12	
<b>DESCRIPTION OF GOODS DELIVERED OR SERVICES RENDERED:</b>				
Name of Business/Vendor	Invoice Number	Dates of Service/ Invoice Date	Budget Category / Task Number and Description (see Grant Agreement Attachment B Budget)	Amount
Great West Engineering	34954	1/22/2025	Engineering Basic Services and Professional Services	\$6,355.66
Great West Engineering	34955	1/22/2025	Engineering Basic Services	\$16,202.30
			<b>GRAND TOTAL</b>	\$22,557.96
STATE USE ONLY APPROVED FOR PAYMENT		<i>I certify that this invoice is correct in all respects and that payment has not been received.</i>		
		Authorized Recipient Name	Randy Johnston	
		Date Processed		
Authorized Signature		Authorized Recipient Signature		
Date		Title	Mayor	







2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Three Forks  
PO Box 187  
Three Forks, MT 59752

Invoice number 34954  
Date 01/22/2025

Project **1-19116 2019 Three Forks On-Call**

Professional Services from December 15, 2024 through January 18, 2025

Work this period included preparation of bid documents for distribution project, completion of field survey for transmission main from tank down Colter Road, meeting with water/sewer committee to discuss status of funding and schedules, and service line replacement requirement discussions with SRF/DEQ.

**Task Order No. 4 - Water System Preliminary Engineering Report**

**Preliminary Design Amend #3**

Professional Fees

	Hours	Rate	Billed Amount
Engineer 1	18.00	148.00	2,664.00
Engineer 4	2.25	194.00	436.50
Engineer 5	1.50	217.00	325.50
Project Administrator	0.25	145.00	36.25
Reimbursables			
	Units	Rate	Billed Amount
Miles	358.00	0.77	275.66
Per Diem	2.00	38.50	77.00
Phase subtotal			3,814.91

**Bidding**

Professional Fees

	Hours	Rate	Billed Amount
Engineer 4	0.50	185.00	92.50
	8.00	194.00	1,552.00
Project Administrator	0.25	152.00	38.00
Phase subtotal			1,682.50

**Grant Administration**

Professional Fees

	Hours	Rate	Billed Amount
Project Administrator	2.25	145.00	326.25
	3.50	152.00	532.00
Phase subtotal			858.25

Task Order No. 4 - Water System Preliminary Engineering Report subtotal 6,355.66

Invoice total **6,355.66**

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
<b>63-13 TASK ORDER NO. 4 - WATER SYSTEM PRELIMINARY ENGINEERING REPORT</b>				
63.1-13 STUDY & REPORT PHASE	45,000.00	44,996.70	44,996.70	0.00
63.2-13 PRELIMINARY DESIGN	64,000.00	63,423.67	63,423.67	0.00
63.3-13 PRELIMINARY DESIGN AMEND #3	32,000.00	5,128.75	8,943.66	3,814.91
63.4-13 FINAL DESIGN	42,000.00	42,826.68	42,826.68	0.00
63.5-13 FINAL DESIGN AMEND #3	28,000.00	267.50	267.50	0.00
63.6-13 BIDDING	28,000.00	277.50	1,960.00	1,682.50
63.7-13 BIDDING AMEND #3	15,000.00	0.00	0.00	0.00
63.8-13 CONSTRUCTION	72,000.00	0.00	0.00	0.00
63.9-13 POST-CONSTRUCTION	19,000.00	0.00	0.00	0.00
63.10-13 RESIDENT PROJECT REPRESENTATIVE	123,000.00	0.00	0.00	0.00
63.11-13 TSEP GRANT APPLICATION	9,000.00	8,989.15	8,989.15	0.00
63.12-13 DNRC RRGL GRANT APPLICATION	3,000.00	2,984.40	2,984.40	0.00
63.13-13 GRANT ADMINISTRATION	60,000.00	34,979.50	35,837.75	858.25
63.14-13 GEOTECHNICAL ANALYSIS	33,000.00	18,614.45	18,614.45	0.00
63.15-13 PERMITTING & EASEMENTS	5,000.00	2,296.75	2,296.75	0.00
Subtotal	578,000.00	224,785.05	231,140.71	6,355.66
Total	578,000.00	224,785.05	231,140.71	6,355.66

**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
34809	12/19/2024	1,570.00		1,570.00			
34954	01/22/2025	6,355.66	6,355.66				
	Total	7,925.66	6,355.66	1,570.00	0.00	0.00	0.00

Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.

Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.

### Invoice Detail Lookup

Date	Invoice Number	Phase ID & Description	Employee	Employee Type	Hours	Billed Rate	Billed Amount	Notes
<b>TOTALS:</b>					<b>5.75</b>		<b>858.25</b>	
1/16/2025	34954	63-13 Task Order No. 4 - Water System Prelir	Kasia Bothman-Little	Project Administr	0.50	152.0000	76.00	Finalize draw packet with payment information, re-finalize and submit.
1/13/2025	34954	63-13 Task Order No. 4 - Water System Prelir	Kasia Bothman-Little	Project Administr	0.50	152.0000	76.00	Finalize quarter reports and submit to funders.
1/10/2025	34954	63-13 Task Order No. 4 - Water System Prelir	Kasia Bothman-Little	Project Administr	0.25	152.0000	38.00	Submit draw packet to city for signatures.
1/9/2025	34954	63-13 Task Order No. 4 - Water System Prelir	Kasia Bothman-Little	Project Administr	0.50	152.0000	76.00	Update draw information with new invoice.
1/8/2025	34954	63-13 Task Order No. 4 - Water System Prelir	Kasia Bothman-Little	Project Administr	1.75	152.0000	266.00	Discussion with Susan regarding project. Complete draw packet. Request backup information from HydroSolutions.
12/26/2024	34954	63-13 Task Order No. 4 - Water System Prelir	Kasia Bothman-Little	Project Administr	1.00	145.0000	145.00	Quarter progress reports.
12/23/2024	34954	63-13 Task Order No. 4 - Water System Prelir	Kasia Bothman-Little	Project Administr	0.50	145.0000	72.50	Funding discussion with Susan.
12/17/2024	34954	63-13 Task Order No. 4 - Water System Prelir	Kasia Bothman-Little	Project Administr	0.50	145.0000	72.50	Finalize draw packet and submit to ARPA.
12/16/2024	34954	63-13 Task Order No. 4 - Water System Prelir	Kasia Bothman-Little	Project Administr	0.25	145.0000	36.25	Submit draw packet to City for signatures.

Date	Activity	Invoice Number	Phase ID & Description	Employee	Employee Type	Hours	Billed Rate	Billed Amount	Notes
1/16/2025	Mileage	34954	63-13 Task Order No. 4 - Water System Preliminary Engineering Report	63.3-13 Preliminary Design Amend #3		358	\$ 0.77	\$ 275.66	Three forks/survey
1/16/2025	Per Diem	34954	63-13 Task Order No. 4 - Water System Preliminary Engineering Report	63.3-13 Joel Rice	Engineer 1	2	\$ 38.50	\$ 77.00	Breakfast and Lunch per diem plus 10% admin fee



2501 Belt View Drive  
Helena, MT 59601

Phone: (406) 449-8627

City of Three Forks  
PO Box 187  
Three Forks, MT 59752

Invoice number 34955  
Date 01/22/2025

Project **1-19116 2019 Three Forks On-Call**

Professional Services from December 15, 2024 through January 18, 2025

Work this period included preparation of final reports and record drawings for the construction of Well 12 (2C) for submittal to DEQ, taking steps to get DEQ approval to convert the tank well to a PWS well, selection of a location for Well 13 and work on an easement and scheduling of drilling dates, and preparation to begin design of connecting Well 12 to the water system.

**Task Order No. 9 - Water System Improvements - Phase 1**

**Additional Public Water Supply Wells**

Professional Fees

	Hours	Rate	Billed Amount
Engineer 2	1.00	160.00	160.00
Engineer 4	14.75	185.00	2,728.75
	12.50	194.00	2,425.00
Engineer 6	0.25	223.00	55.75
Consultant			
	Units	Rate	Billed Amount
General Consultant			
HydroSolutions, Inc.			10,832.80
			<u>16,202.30</u>
Phase subtotal			16,202.30
Task Order No. 9 - Water System Improvements - Phase 1 subtotal			<u>16,202.30</u>

Invoice total **16,202.30**

**Invoice Summary**

Description	Contract Amount	Prior Billed	Total Billed	Current Billed
<b>68-13 TASK ORDER NO. 9 - WATER SYSTEM IMPROVEMENTS - PHASE 1</b>				
68.1-13 TASK 1 - HYDROGEOLOGIC INVESTIGATION	50,000.00	54,503.47	54,503.47	0.00
68.2-13 TASK 2: LAND ACQUISITION/ROW	15,000.00	11,237.50	11,237.50	0.00
68.3-13 WELL NO. 6 EVALUATION AND DRILLING TEST WELL	40,000.00	37,497.51	37,497.51	0.00
68.4-13 EXTENDED PUMP TEST OBSERVATION & EVALUATION	3,000.00	71.00	71.00	0.00
68.5-13 DESIGN, PERMITTING, BIDDING, & CONSTRUCTION OF WELL 6A	43,000.00	43,004.00	43,004.00	0.00
68.6-13 DESIGN, PERMITTING, REPORTING OF 5 ADDITIONAL TEST WELLS	37,000.00	36,179.61	36,179.61	0.00
68.7-13 ADDITIONAL PUBLIC WATER SUPPLY WELLS	219,000.00	100,839.42	117,041.72	16,202.30
Subtotal	407,000.00	283,332.51	299,534.81	16,202.30



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Total	407,000.00	283,332.51	299,534.81	16,202.30
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**Aging Summary**

Invoice Number	Invoice Date	Outstanding	Current	Over 30	Over 60	Over 90	Over 120
34810	12/19/2024	9,744.65		9,744.65			
34955	01/22/2025	16,202.30	16,202.30				
	Total	25,946.95	16,202.30	9,744.65	0.00	0.00	0.00

*Payments are due within 30 days of the invoice date. Invoices that are past-due will incur interest charges. Thank you.*

*Secure online payment processing for this invoice via ACH or credit card is available at <https://www.billandpay.com/go/greatwesteng>.*



# HydroSolutions Inc.

303 Clarke St  
Helena, MT 59601-6224  
Tel: 406-443-6169  
teresag@hydrosi.com  
www.hydrosi.com

**APPROVED**

By Bree Backeberg at 9:31 am, Jan 10, 2025

1-19116 2019 Three Forks On-Call

Great West Engineering  
2501 Belt View Drive  
Helena, MT 59604

## Invoice

**Invoice Date:** Dec 31, 2024

**Invoice Num:** 39931

**Billing Through:** Dec 31, 2024

### **GWE11 Oversee Three Forks 3 PWS Wells & 2 Observation Wells - GWE11 Great West Engineering:**

**Reporting & Documentation PWS Well 1 (GWE11 Great West Engineering:Task 6A) - Managed by (David Donohue)**

#### Professional Services:

<u>Date</u>	<u>Employee</u>	<u>Description</u>	<u>Hours</u>	<u>Rate</u>	<u>Amount</u>
12/6/2024	Rye Svingen	Scientist II Well 2C As built figure	1.00	\$119.50	\$119.50
12/13/2024	Luke Osborne	Engineer V Prepare PWS Well 2C as-built and well approval docs	4.00	\$159.00	\$636.00
12/16/2024	Luke Osborne	Engineer V Well 2C as-built and well approval docs	2.50	\$159.00	\$397.50
12/16/2024	Rye Svingen	Scientist II Aquifer testing Data organization	2.00	\$119.50	\$239.00
12/17/2024	Luke Osborne	Engineer V Well 2C as-built and well report	4.25	\$159.00	\$675.75
12/17/2024	Rye Svingen	Scientist II Testing stats for Driller well log. Form 633 PWS Well 2C	4.00	\$119.50	\$478.00
12/18/2024	Luke Osborne	Engineer V DEQ Well 2C approval letter	2.00	\$159.00	\$318.00
12/18/2024	Rye Svingen	Scientist II Form 633 PWS Well 2C	6.00	\$119.50	\$717.00
12/19/2024	Luke Osborne	Engineer V PWS-6 report update, compile well approval docs	4.25	\$159.00	\$675.75
12/19/2024	Rye Svingen	Scientist II Form 633 PWS Well 2C.Well Logs	5.00	\$119.50	\$597.50
12/20/2024	Luke Osborne	Engineer V Compile Well 2C approval docs/DEQ letter	1.50	\$159.00	\$238.50
12/22/2024	David Donohue	Hydrogeologist VI Aquifer test results - data analysis.	2.00	\$172.00	\$344.00
12/23/2024	David Donohue	Hydrogeologist VI Aquifer test results, data analysis.	5.50	\$172.00	\$946.00
12/29/2024	David Donohue	Hydrogeologist VI Well 2C PWS 6 report preparation.	5.00	\$172.00	\$860.00
12/30/2024	Luke Osborne	Engineer V Well 2C PWS6 review/edits and document compilation	2.25	\$159.00	\$357.75
12/30/2024	David Donohue	Hydrogeologist VI Pumping test data analysis; PWS 6 report update.	6.25	\$172.00	\$1,075.00
12/31/2024	Luke Osborne	Engineer V Updates to Well 2C documents, as-builts, and info, send to Susan	4.25	\$159.00	\$675.75
12/31/2024	David Donohue	Hydrogeologist VI Update solution results and PWS6 report.	1.50	\$172.00	\$258.00
12/31/2024	Rye Svingen	Scientist II Compile PWS6 and Work on graphic well logs.	2.00	\$119.50	\$239.00

**Total Services:** **\$9,848.00**



## HydroSolutions Inc.

303 Clarke St  
Helena, MT 59601-6224  
Tel: 406-443-6169  
teresag@hydrosi.com  
www.hydrosi.com

Great West Engineering  
2501 Belt View Drive  
Helena, MT 59604

## Invoice

**Invoice Date:** Dec 31, 2024  
**Invoice Num:** 39931  
**Billing Through:** Dec 31, 2024

### GWE11 Oversee Three Forks 3 PWS Wells & 2 Observation Wells - GWE11 Great West Engineering:

**Project (GWE11 Great West Engineering:Task 6A) Total Amount Due:** **\$9,848.00**

**Amount Due This Invoice:** **\$9,848.00**

*This invoice is due on 1/30/2025*

### Account Summary

Billed To Date	Paid To Date	Balance Due
\$ 78,410.04	\$ 59,412.95	\$ 18,997.09

HydroSolutions Inc  
303 Clarke Street  
Helena MT 59601-6224  
406-443-6169  
teresag@hydrosi.com



ARPA Water & Sewer Infrastructure Grant Program  
2024 Progress Report Form

General Information

**Subrecipient Entity:** Three Forks, City of

**Project Title:** Three Forks Water System Improvements  
AM-22-0070 and AC-22-0163

**Grant Agreement Number(s):** MT-ARPA-CG-23-624  
AM-22-0070 ends 12/31/2025  
AC-22-0163 ends 12/31/2025

**Grant Term End Date(s):** MT-ARPA-CG-23-0163 ends 12/31/2025

**Form Preparer Name:** Kasia Bothman-Little

**Form Preparer Phone:** 406-422-1290

**Form Preparer Email:** [klittle@greatwesteng.com](mailto:klittle@greatwesteng.com)

**Reporting Period:** December 15, 2024 – January 18, 2025  
*Provide a beginning and end date. Example: January 1, 2024 – March 31, 2024.*

Quarterly Report Type

- Progress Report **with** Reimbursement Request.  
 Progress Report **without** Reimbursement Request.

**Final Reports** – Do not use this form. See [Progress Reports, Amendments, and Closeout](#) on the ARPA Grant Management page for instructions on how to complete your Final Report.

Required Report Attachments

Check to indicate the required attachments are included with this report.

- Updated [Schedule Form](#) is included with this report (REQUIRED).**  
The schedule form should be an accurate reflection of the status of the project, including bid and construction information. **The schedule you are attaching must be appropriate given the Grant Term End Date in the grant agreement (or executed grant amendment).**
- Updated [Uniform Budget Tracking Spreadsheet](#) is included with this report (REQUIRED).**  
Include an updated budget spreadsheet that reflects current and previous expenditures on the grant(s). The tracker should be accurate through the end of the reporting period and include all incurred expenditures for all funding sources regardless of whether a reimbursement is requested. **Attachment B – Budget in the grant agreement (or executed grant amendment) must match the current project budget you are attaching.**

## Progress Reporting

### 1. Grant Activities this Reporting Period (REQUIRED)

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that occurred under each task during the reporting period, including tasks with no activity. Provide an overview of progress on the overall project. Indicate tasks completed.

#### Example

- *Deliverable: Installation of 1900 linear feet of 8" water main. Update: Installation in 80% complete.*
- *Deliverable: Replace existing well pumps and controls. Update: No activity this quarter.*

**Professional Services:** tasks ongoing during this quarter included grant administration tasks, ongoing draws, conference calls, and project management.

**Audit Fees:** no activity during this quarter.

**Land Acquisition:** no activity during this quarter.

**Geotech:** no activity during this quarter.

**Engineering – Additional Services:** no activity this quarter.

**Engineering Basic:** Bidding documents are being finalized to begin advertising the project for construction. Construction is expected to take place during the summer of 2025.

**RPR:** no activity during this quarter.

**Deliverable: approximately 4,000 feet of water main constructed**

- Update: 0% complete

**Deliverable: Water treatment plant expanded**

- Update: 0% complete

**Deliverable: Construction of 3 wells**

- Update: completed 2 PWS wells and 4 test wells. The construction of PWS Well 2C is complete and as-built documents will be submitted to DEQ in January 2025. The design of the connecting infrastructure will begin in January 2025 and it is anticipated the well will be connected to the water system by the third quarter of 2025. The City is now evaluating the full capacity of their source waters and a decision regarding whether or not additional well(s) are necessary and should be pursued will be completed in the first quarter of 2025.

**Deliverable: 6,050 feet of new 8-inch and 6-inch PVC water mains**

- Update: 0% complete

**Deliverable: Replacement of 4,500 feet of water mains with new 8-inch and 6-inch PVC water mains**

- Update: 0% complete

**Updates are the same from the Quarter 4 progress report.**

**2. Problems or Concerns (REQUIRED)**

Discuss any problems or concerns that have arisen (e.g., problems with the schedule, subcontractors, or budget items). Include steps underway to alleviate problems.

None at this time.

**3. Next Reporting Period's Grant Activities (REQUIRED)**

List project tasks outlined in Attachment A – Scope of Work in the grant agreement (or executed grant amendment). Summarize activities that will occur next quarter under each task, including tasks with no expected activity. Indicate tasks expected to be completed.

**Professional Services:** anticipated ongoing tasks during this quarter included grant administration tasks, ongoing draws, conference calls, and project management.

**Audit Fees:** no activity anticipated during next quarter.

**Land Acquisition:** no activity during this quarter.

**Geotech:** no activity during this quarter.

**Engineering – Additional Services:** anticipated next quarter activities include the working on scheduling the next test well including updating DEQ permitting.

**Engineering Basic:** Distribution system – anticipated next quarter activities include bidding the project for construction in 2025. PWS well – anticipated next quarter activities include designing the connecting infrastructure for the new public water supply well (2C).

**RPR:** no activity anticipated during next quarter.

**Deliverable: approximately 6,000 feet of water main constructed**

- Anticipated next quarter activities: Bidding is anticipated to start in January 2025.

**Deliverable: Water treatment plant expanded**

- Anticipated next quarter activities: no activity anticipated during next quarter.

**Deliverable: Construction of 3 wells**

- Anticipated next quarter activities: The design of the connection of Well 2C to the water distribution system will be started in the first quarter of 2025. Pump testing of the Tank Well, the next PWS, is anticipated to occur in the first quarter of 2025.

**Deliverable: 6,050 feet of new 8-inch and 6-inch PVC water mains**

- Update: no activity during this quarter.

**Deliverable: Replacement of 4,500 feet of water mains with new 8-inch and 6-inch PVC water mains**

- Update: no activity during this quarter.

**Updates are the same from the Quarter 4 progress report.**

## Grant Agreement Review Checklist

Review the ARPA Grant Agreement(s) and executed grant amendment(s). Respond to the questions below.

- 1. Review Agreement Section 2. Term** – Is the Term End Date in the grant agreement still appropriate for the project?  
 **YES** – Term End Date in the grant agreement is appropriate for the project to date.  
 **NO or NOT SURE** – **Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.
- 2. Review Grant Agreement Attachment A – Scope of Work (Tasks/Deliverables)** – Do the tasks/deliverables listed in the Scope of Work in the grant agreement (or executed grant amendment) accurately reflect the project to date?  
 **YES** – Scope of Work in the grant agreement accurately reflects the project to date.  
 **NO or NOT SURE** – **Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.
- 3. Review Grant Agreement Attachment B – Budget** – Do the DNRC ARPA grant funds and matching funds in the budget in the grant agreement (or executed grant amendment) accurately reflect the project to date?  
 **YES** – The budget in the grant agreement accurately reflects the project to date.  
 **NO or NOT SURE** – **Contact your Grant Manager ASAP to explain.** A grant amendment may be needed.

## Additional Report Attachments (Optional)

Attach pictures, articles, maps, or any other document related to this quarter that you would like to include in the report.

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## Verification of Subrecipient Concurrence

**REQUIRED only if Form Preparer is not from Subrecipient Entity**

**Subrecipient Contact Full Name:** Kelly Smith and Crystal Turner

**Subrecipient Contact Title:** City Treasurer / City Clerk

**Subrecipient Contact Email:** [ksmith@threeforksmontana.us](mailto:ksmith@threeforksmontana.us)      cturner@threeforksmontana.us

- The Subrecipient Contact listed above has reviewed this Progress Report and supporting documents. The Subrecipient Contact concurs with the information provided.

ARPA Water & Sewer Infrastructure Grant Program

**Project Schedule**

Use this document throughout the application and grant period to track the status of project milestones. Documentation associated with each milestone should be included in the ARPA application and/or submitted to the ARPA Grant Manager throughout the project.

**Applicant/Subrecipient Entity Name:**

**Project Title:**

	Applicable to Project? (Yes/No)	ESTIMATED Completion Date	ACTUAL Completion Date	Comments
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**ENGINEERING PROCUREMENT\***

Project Engineer procured and engineering contract executed.				
Other:				

**PLANNING & DESIGN\***

Preliminary design document completed (PER or Tech Memo).				
DEQ Review: Plans and Specifications SUBMITTED to DEQ.**				
DEQ Review: Plans and Specifications APPROVED by DEQ.				
Permit and/or other Agency Review: SUBMITTED for review.				
Permit and/or other Agency Approval: APPROVAL received.				
Water Rights finalized.				
Site Title Opinion, Right-Of Way, Land Purchases finalized.				
MEPA/NEPA complete or MEPA checklist submitted to DNRC.				
Other:				

**PROJECT BIDDING**

Bid document advertised.				
Bid complete and construction contract executed.				
Other:				

**PROJECT CONSTRUCTION**

Construction start.				
Construction complete.				
Project closeout.				
Other:				

*\*Engineering Procurement and Design Phase tasks must be completed before Project Bidding and Construction Phase tasks.*

*\*\*DEQ Plans and Specifications Review Fee is waived for ARPA-Funded project. Indicate your project is ARPA funded on your DEQ submittal cover sheet to have the fee waived.*