

# **EXHIBIT A - SCOPE AND FEE DESCRIPTION**

## **Headwaters Trails – 2025 Maintenance-ADD SCOPE**

**July 23, 2025**

SOLUTIONS ENGINEERED, LLC



### **SCOPE OF SERVICES**

We understand that the Headwaters Trail System is planning to perform maintenance work on existing asphalt trails throughout the trail network. This scope of work includes crack sealing, seal coating, overlays, and remove and replace patching.

After bidding of the original scope of work the Headwaters Trail System has elected to perform additional maintenance and increase the overall scope of work. Due to the size and anticipated cost of additional work, new construction bid documents will need to be produced. These documents will need to be distributed to a min. of five qualified bidders. Our proposed scope and fee for this work is as follows:

#### **1) ADDITIONAL MAINTENANCE WORK SCOPE OF SERVICES**

We will prepare Construction Documents to be used for bidding and construction of the repair work. Civil technical specifications will be provided and will primarily reference the Montana Public Works Standard Specifications (MPWSS). Stamped construction drawings and civil specifications will be provided to the City of Three Forks in electronic PDF format.

Solutions Engineered, LLC will assist the Headwaters Trails and the City of Three Forks with bidding and construction administration services. At a minimum, these services include the following:

- Assist with preparation of contract documents required for bidding and selection of a contractor to perform the work.
- Assist with bidding review and provide addenda to bid documents as needed.
- Assist with any required construction document clarifications.
- Perform shop drawing review and RFI responses.
- Periodic project observations and construction progress site visits.
- Final walk through, punch list, and as-built drawings.
- Preconstruction Meeting.
- Note this service does not include inspection or testing services.

Our proposed scope of work does not include:

- Application fees.
- We have not included the following construction services as part of this scope; construction staking, materials testing, or construction inspection. We can perform these services and can provide a scope and fee estimate once the project is finalized and the construction schedule is known.
- Unexpected requirements from MDT or other regulatory agencies that are not outlined in the regulations.

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### **FEE**

Schedule of Lump Sum Fees		
Task #	Description	Fee
1	Additional Maintenance Work	\$1,800
	<b>TOTAL</b>	<b>\$1,800</b>

We shall use commercially reasonable efforts to complete the services within a reasonable time period. If the above scope and fee are agreeable to the city council please indicate so in writing (email response) and we will modify our original contract to include.