

Three Forks Rodeo Arena Board of Directors

Minutes of Meeting held Monday, November 3, 2025

The meeting was held on this date at the City Hall, located at 206 Main Street, Three Forks, MT and was called to order at 5:35pm.

Present were Casey Elmore, Adam Miller, Ann Price, Mike Lane, Gene Townsend and Ryan Hamilton and Ryan Pestel. Marketing Director Christina Kamps and Executive Secretary Crystal Turner were also present.

Financials & Approval of Minutes

Christina Kamps noted the minutes should be corrected to reflect the “next meeting’s date” since it was changed. Gene Townsend moved to approve the minutes as amended. Ryan Hamilton seconded the motion. Motion passed unanimously.

Crystal Turner read two claims to be paid to the Board to Northwestern Energy and the NRA \$500 sponsorship. Ryan Hamilton moved to approve the two bills. Gene Townsend seconded the motion. Motion passed unanimously.

Adam Miller provided the financial report stating there is \$350,285 total in all accounts combined. The loan balance for the bleachers is at \$164,532. Casey Elmore asked what the finance percentage was at; Adam answered 5.25% (that’s a .25% reduction for being setup on autopay). relayed to him that is just over \$351,000 total in the various Rodeo accounts and the Board is sitting in good shape.

Special Projects Nothing at this time.

Master Plan Adam said Dant Clayton quoted \$451,000 for new bleacher wings, that is an adjusted price removing the ramp. With backing it would be \$620,000. That is just for one wing, seating about 750 spectators. “Ahren [Hastings] said if we pull the trigger now, we could have it done by next rodeo,” Adam explained. He continued that if the Board paid off the loan, used cash on hand, got a new loan the payments would be about \$75,000/year. Adam recommended waiting and see if steel prices come down as they are really driving the cost at this time. Casey verified that Adam recommends paying off the existing loan though before moving forward. Adam said that at the next CD renewal, we could see what the APR is and then decide if we want to move forward. (Put this on January’s agenda for discussion.) “Right now, we are breaking even [on interest paid on the loan and interest earned on the CDs], so I’m in favor of hoarding our

cash,” Adam said. Adam will reach out to Taggart Castleton who emailed info@threeforksrodeo.com about bleacher projects.

Rodeo & Events

Update on Funny Man, Sound Tech and Announcer - Christina said she spoke with Mindee about her doing the sound tech work for our rodeo again. “Her typical rate is \$800/night, but she would do our rodeo for \$1,000/weekend,” Christina reported. Adam segued into, “If we are going to pay for a sound guy, we may as well talk speakers.” He presented the Board with three quotes. “We could purchase a wall mounting unit where it could be “dummied down” to just turn on only for our users. This is included in all three quotes. The Goal is to add bass and increase volume without losing quality,” he said. These quoted systems can be easily moved if we build a new crow’s nest. All the Board members were in favor of the wall mount so it does not have to be moved from the crow’s nest to city hall and back, or checked out by any users of the arena. Mike Lane asked if we could sell the old box? Someone said the rented equipment did not have the best quality and we do not have to pay for the rental annually if we purchased our own. Casey said he would support the least expensive quote. Gene asked what the install date would be. Adam answered it would be done for sure before the NRA rodeo in July, but could be done soon like High School Rodeo. Then Mindee can test it. Ryan Hamilton moved to approve the JBL quote, it’s cheaper and it would be good to be installed on the wall. Gene Townsend seconded the motion. Adam will ask Ascent TEchnical if they will credit us for the existing equipment which will no longer be used on the invoice. Motion passed unanimously.

Internal Operations ATM lease agreement - Adam reported Ascent is still looking at the insurance requirement and getting quotes. Adam to get Crystal Ascent’s insurance question and Crystal to get it to Susan Swimley to answer.

Arena Operations - no update.

New Business

Crystal reported on the Northwestern Energy bill the Rodeo pays for, but the City uses/sells a lot of bulk water. Crystal was asked by Public Works to remind the Rodeo Board of all the things they help with that do not get charged, so felt it was a good trade or a wash. Board agreed to leave it be.

Crystal questioned what the Board would like to do with the April 2025 high school rodeo checks that have not been cashed. Crystal has already tried reaching out to each contestant, and mailing them, without any response. Board suggested seeing if the High School Rodeo Association would accept the total amount and could credit those

participants' entry fees next year. Crystal will find out. If that does not work, Casey said next just re-issue the checks and not worry about if they get cashed twice since the total was only \$206.

Election of Officers

Adam Miller nominated Casey Elmore to continue to hold the Chairman position. Mike Lane seconded the motion. Motion passed unanimously.

Ann Price spoke about her health and declined a nomination to be Vice Chair again. Adam Miller nominated Ryan Hamilton as Vice Chair. Gene Townsend seconded the motion. Motion passed unanimously.

Gene Townsend nominated Adam Miller for Treasurer. Ryan Hamilton seconded the motion. Motion passed unanimously.

Christmas Stroll

Casey said if the Chamber needs anything, like straw bales or bins for fires on Main Street, we could provide them.

Committees

Committees to remain the same.

Other Items

Gene asked if we could have a fourth cash drawer built in the Cook Shack to allow for another line. Board agreed. Mike Lane asked if we needed any more 55-gallon barrels? Ryan Hamilton said yes, we could use 3 or 4 more for trash bins. Adam asked if Gene got a new cooler yet. Gene answered no. "They are all lease out from the drink distributors, not owned. Ours is 20-25 years old and was obtained when the Cash Dollar closed down. Right now, those places are closing up National Parks so said they would back out to me when they knew if any would be available," Gene said.

The next meeting would be 12/1/2025. Adam will email if there is any difference on the bleacher before moving forward.

With no further business, Ryan Hamilton moved to adjourn. Mike Lane seconded the motion. Motion passed unanimously. Meeting adjourned at 6:10pm.